



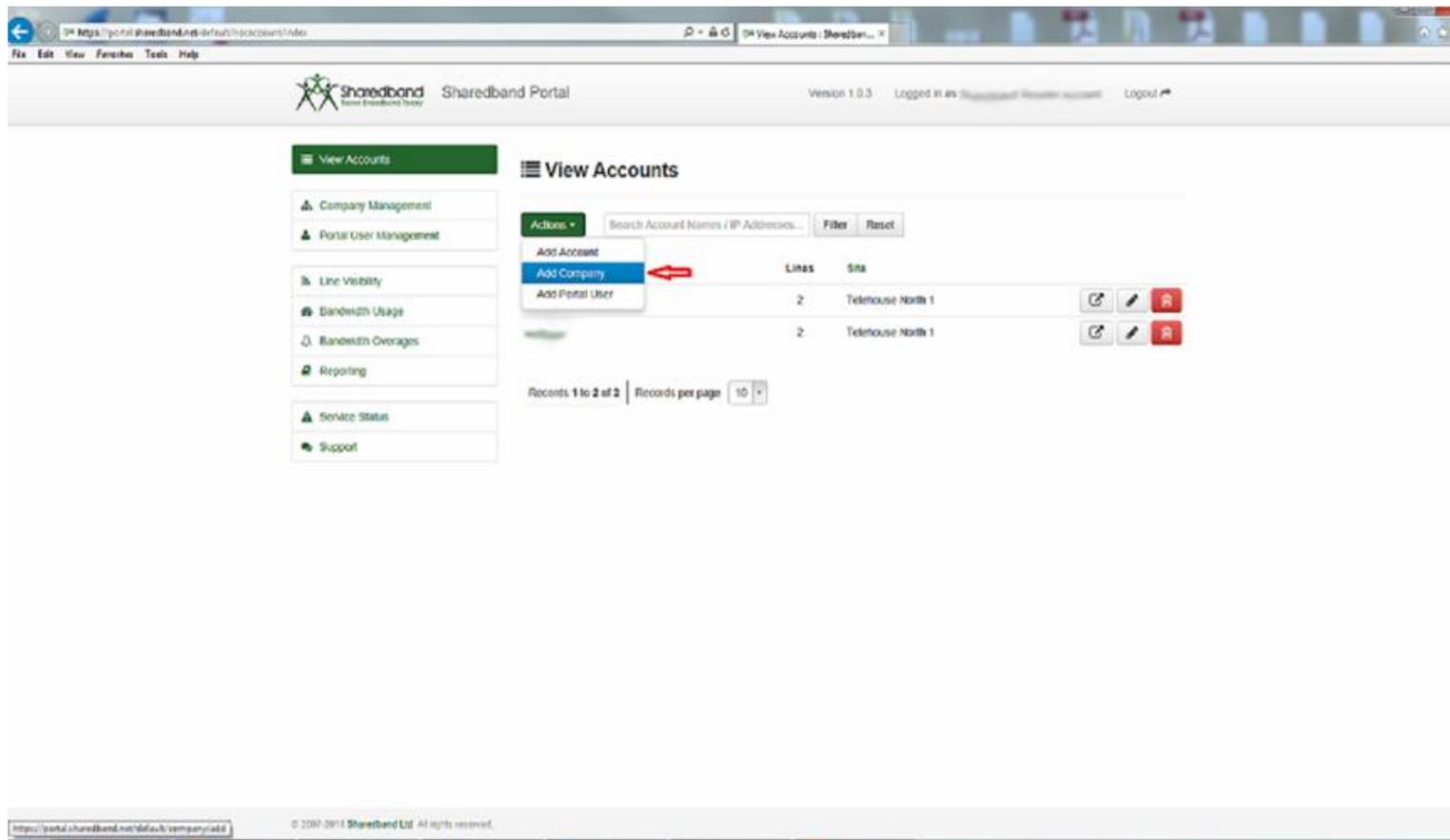
Sharedband

Portal Training for Resellers

*Part 2: Creating company
and
NOC accounts*

Creating a new Company (this is NOT a Sharedband NOC account and is an optional step)

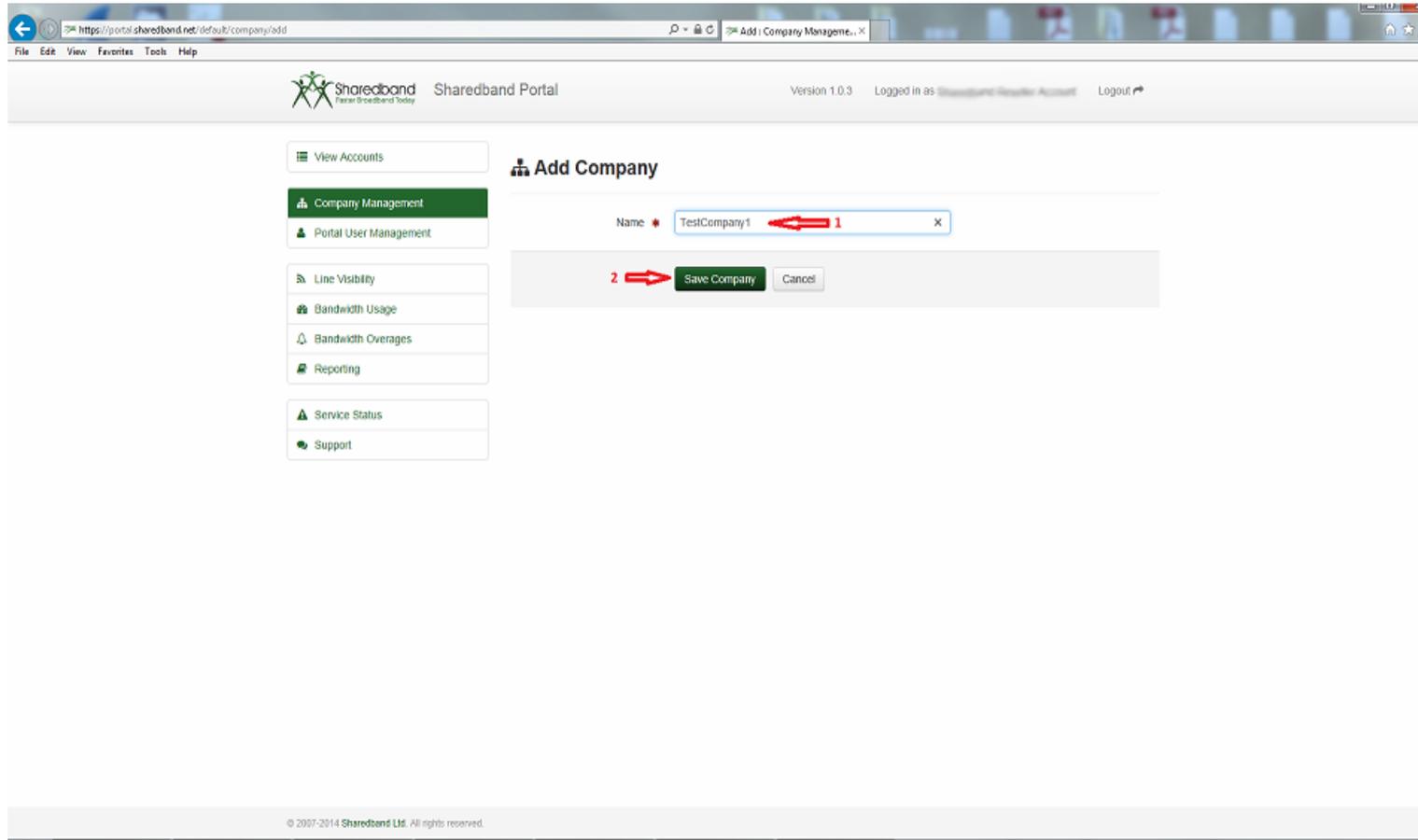
- Companies are a convenient way to group multiple related accounts. (i.e. a head office and sub offices/branches of the same company).
- It is the only way that you can provide your customer with direct access to their own company should you wish to (provided a Portal User account has been created and added to the sub-company (see part 3)).
- To create a Company, click the 'Actions' button and then select 'Add Company'.



The screenshot shows the Sharedband Portal interface. The main heading is 'View Accounts'. On the left, there is a sidebar with navigation options: Company Management, Portal User Management, Line Visibility, Bandwidth Usage, Bandwidth Overages, Reporting, Service Status, and Support. The main content area features a search bar for account names or IP addresses, and a table of accounts. The 'Actions' dropdown menu is open, with 'Add Company' highlighted by a red arrow. The table shows two records, both with 2 lines and located at 'Telehouse North 1'. At the bottom, it indicates 'Records 1 to 2 of 2' and 'Records per page 10'.

Account Name	Lines	Site
Telehouse North 1	2	Telehouse North 1
Telehouse North 1	2	Telehouse North 1

- Input a name for the new company (1)
- Click the 'Save Company' button (2)



Creating a new Sharedband NOC account

- A NOC account is required to service each of your new Sharedband community deployments.
- Click the 'Actions' button and select 'Add Account'.

The screenshot shows the Sharedband Portal interface. The browser address bar displays `https://portal.sharedband.net/default/nocaccount/index`. The page title is "View Accounts: Sharedban...". The Sharedband logo and "Sharedband Portal" are visible at the top. The user is logged in as "Sharedband Operator Account".

The main content area is titled "View Accounts". It features a search bar for "Account Names / IP Addresses..." and buttons for "Filter" and "Reset". An "Actions" dropdown menu is open, with "Add Account" highlighted by a red arrow. Other options in the menu are "Add Company" and "Add Portal User".

	Lines	Site	
	2	Telehouse North 1	  
	2	Telehouse North 1	  

Records 1 to 2 of 2 | Records per page 10

Footer: `https://portal.sharedband.net/default/nocaccount/add` © 2007-2014 Sharedband Ltd. All rights reserved.

- Select the Company (either your Reseller name or the respective optional company created for the account).

Sharedband Portal

Version 1.0.3 Logged in as Sharedband Reseller Account Logout

Add Account

Company * TestCompany1
Country * Sharedband Reseller Training
Site * Select a Site...
NOC Account Username * NOC Account Username
NOC Account Password * NOC Account Password
Account Name Account Name
Email address * Email address
Usage Limit *
Number of IPs * Select # of IPs...
Number of Lines * 2

Add Account Cancel

Company
The company to associate this account with. Select an existing company or enter the name of a new one in the search box (and press Enter)

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- Select the country that your customer resides in.

The screenshot shows a web browser window with the URL <https://portal.sharedband.net/default/nocaccount/add>. The page title is "Sharedband Portal" and the version is "Version 1.0.3". The user is logged in as "Sharedband Reseller Account".

The main content area is titled "Add Account" and contains the following form fields:

- Company: TestCompany1
- Country: Select a Country... (UK is selected)
- Site: Select a Site...
- NOC Account Username: NOC Account Username
- NOC Account Password: NOC Account Password
- Account Name: Account Name
- Email address: Email address
- Usage Limit: Select a Usage Limit...
- Number of IPs: Select # of IPs...
- Number of Lines: 2

At the bottom of the form are two buttons: "Add Account" and "Cancel".

A tooltip is visible over the Country dropdown menu with the text: "The country the account will be located in".

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- Select the highest numbered Site listed (this ensures the account is created on the least densely populated aggregation server pool).

The screenshot displays the 'Add Account' page in the Sharedband Portal. The browser address bar shows the URL <https://portal.sharedband.net/default/nocaccount/add>. The page header includes the Sharedband logo, 'Sharedband Portal', and version information 'Version 1.0.3'. The user is logged in as 'sharedband@sharedband.net'. A sidebar on the left contains navigation links: 'View Accounts', 'Company Management', 'Portal User Management', 'Line Visibility', 'Bandwidth Usage', 'Bandwidth Overages', 'Reporting', 'Service Status', and 'Support'. The main content area is titled 'Add Account' and contains the following form fields:

- Company: TestCompany1
- Country: UK
- Site: Select a Site... (dropdown menu open, showing 'Telehouse North 1' and 'Telehouse North 2', with a red arrow pointing to 'Telehouse North 2')
- NOC Account Username: NOC Account Username
- NOC Account Password: NOC Account Password
- Account Name: Account Name
- Email address: Email address
- Usage Limit: Usage Limit
- Number of IPs: Select # of IPs...
- Number of Lines: 2

A tooltip for the 'Country' field states: 'The site within the country the account will be located in'. At the bottom of the form are 'Add Account' and 'Cancel' buttons. The footer contains the copyright notice: '© 2007-2014 Sharedband Ltd. All rights reserved.'

- Input a NOC Account Username that you wish to assign to the account (this is case sensitive).

The screenshot shows a web browser window with the URL <https://portal.sharedband.net/default/nocaccount/add>. The page header includes the Sharedband logo and 'Sharedband Portal', along with version information (Version 1.0.3) and user login details (Logged in as @sharedband-@sharedband.com). A sidebar on the left contains navigation links: View Accounts, Company Management, Portal User Management, Line Visibility, Bandwidth Usage, Bandwidth Overages, Reporting, Service Status, and Support.

The main content area is titled 'Add Account' and contains the following form fields:

- Company: TestCompany1
- Country: UK
- Site: Telehouse North 2
- NOC Account Username: TestAccount1a (highlighted with a red arrow)
- NOC Account Password: NOC Account Password
- Account Name: Account Name
- Email address: Email address
- Usage Limit: (empty dropdown)
- Number of IPs: Select # of IPs...
- Number of Lines: 2

At the bottom of the form are two buttons: 'Add Account' and 'Cancel'.

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- Input a NOC Account Password that you wish to assign the account.
- It **must** be a secure password (minimum of 8 characters including upper case, lower case and a numeric digit).

The screenshot shows the 'Add Account' form in the Sharedband Portal. The form is titled 'Add Account' and is located on the right side of the page. On the left side, there is a sidebar with a 'View Accounts' button and several menu items: Company Management, Portal User Management, Line Visibility, Bandwidth Usage, Bandwidth Overages, Reporting, Service Status, and Support. The form fields are as follows:

- Company: TestCompany1
- Country: UK
- Site: Telehouse North 2
- NOC Account Username: TestAccount1a
- NOC Account Password: [Masked with dots]
- Account Name: Account Name
- Email address: Email address
- Usage Limit: [Dropdown menu]
- Number of IPs: Select # of IPs...
- Number of Lines: 2

At the bottom of the form, there are two buttons: 'Add Account' and 'Cancel'. A tooltip is visible next to the NOC Account Password field, containing the text 'NOC Account Password' and 'The Password for the Account on the NOC'. A red arrow points to the NOC Account Password field.

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- Input a friendly account name if required (***this is an optional attribute and can contain spaces***).

The screenshot shows a web browser window with the URL <https://portal.sharedband.net/default/nocaccount/add>. The page header includes the Sharedband logo and text: "Sharedband Portal", "Version 1.0.3", "Logged in as Sharedband Service Account", and a "Logout" link. A left-hand navigation menu is visible with categories like "View Accounts", "Company Management", "Portal User Management", "Line Visibility", "Bandwidth Usage", "Bandwidth Overages", "Reporting", "Service Status", and "Support".

⚙ Add Account

Company * TestCompany1 x

Country * UK x

Site * Telehouse North 2 x

NOC Account Username * TestAccount1a

NOC Account Password *

Account Name Test Company 1 (head office) ←

Email address * Email address

Usage Limit * [dropdown]

Number of IPs * Select # of IPs... [dropdown]

Number of Lines * 2 [dropdown]

[Add Account] [Cancel]

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- Input the email address for **your** internal technical support contact or department.

The screenshot shows the Sharedband Portal interface. The browser address bar displays `https://portal.sharedband.net/default/nocaccount/add`. The page header includes the Sharedband logo, the text "Sharedband Portal", and "Version 1.0.3". The user is logged in as "Sharedband Reseller Account".

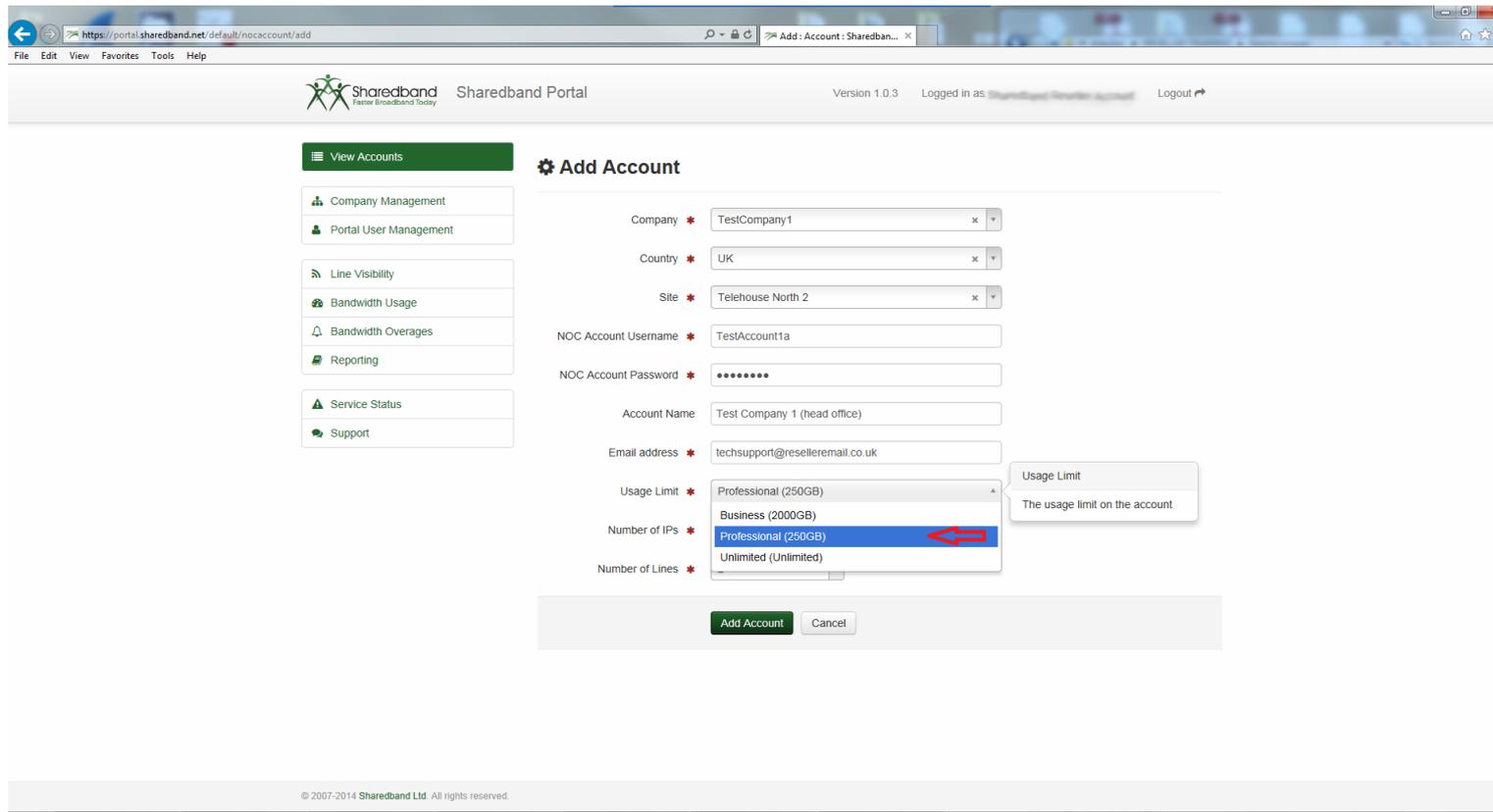
The main content area is titled "Add Account" and contains the following form fields:

- Company: TestCompany1
- Country: UK
- Site: Telehouse North 2
- NOC Account Username: TestAccount1a
- NOC Account Password: [Redacted]
- Account Name: Test Company 1 (head office)
- Email address: techsupport@reselleremail.co.uk (highlighted with a red arrow and tooltip)
- Usage Limit: [Empty]
- Number of IPs: Select # of IPs...
- Number of Lines: 2

At the bottom of the form are "Add Account" and "Cancel" buttons. A tooltip for the "Email address" field contains the text: "Email address" and "The Customer Account email address on the NOC".

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- Specify a 'Usage Limit': Professional 250GB or Business 2000GB (the 'Unlimited' option must **not** be chosen). If your customer requires 3 or more public static IPs and/or 5 or more lines you **must** specify the 'Business' usage limit.



NB: If your customer exceeds their selected data limit you as their reseller will receive notification. The account may also be upgraded to a package with a higher usage limit.

- Specify the number of public static 'IPs' to assign to the NOC account. 1 IP address is the default and minimum.
- If they require more than 3 IP's you **must** select the 'Business' usage package and also complete and return an 'IP Subnet Assignment Request' form. A blank copy of this form with return information is available at <http://support.sharedband.com/kbimg/Blank-IP-Form.pdf>.
- Your request will then need to pass authorisation **before** we add the appropriate IPs to the account.

Sharedband Portal
Version 1.0.3 Logged in as Sharedband Reseller Account Logout

Add Account

Company * TestCompany1 x

Country * UK x

Site * Telehouse North 2 x

NOC Account Username * TestAccount1a

NOC Account Password *

Account Name Test Company 1 (head office)

Email address * techsupport@reselleremail.co.uk

Usage Limit * Professional (250GB)

Number of IPs * 1

Number of Lines * 1

Number of IPs tooltip: The number of IP addresses allocated to this account

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- Specify the number of lines to assign to the NOC account. 2 lines is the minimum.
- If you wish to bond 5 or more lines you **must** select the 'Business' usage package.
- If you require 7 or more lines we also recommend contacting Sharedband's 'Pre Sales Support' department requesting an exchange suitability survey. Exchange capacity will then be assessed for you prior to deployment.

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Faster Broadband Today

Sharedband Portal

Version 1.0.3 Logged in as [redacted] Logout

View Accounts

- Company Management
- Portal User Management
- Line Visibility
- Bandwidth Usage
- Bandwidth Overages
- Reporting
- Service Status
- Support

Add Account

Company * TestCompany1 x v

Country * UK x v

Site * Telehouse North 2 x v

NOC Account Username * TestAccount1a

NOC Account Password *

Account Name Test Company 1 (head office)

Email address * techsupport@reselleremail.co.uk

Usage Limit * Professional (250GB) v

Number of IPs * 1 v

Number of Lines * 2 v

Number of Lines
The number of lines allocated to this account

1
2
3
4
5
6
7
^

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- Click the 'Add Account' button.

Sharedband Sharedband Portal Version 1.0.3 Logged in as [redacted] Logout

View Accounts

- Company Management
- Portal User Management
- Line Visibility
- Bandwidth Usage
- Bandwidth Overages
- Reporting
- Service Status
- Support

Add Account

Company * TestCompany1 x

Country * UK x

Site * Telehouse North 2 x

NOC Account Username * TestAccount1a

NOC Account Password *

Account Name Test Company 1 (head office)

Email address * techsupport@reselleremail.co.uk

Usage Limit * Professional (250GB)

Number of IPs * 1

Number of Lines * 2

 **Add Account** Cancel

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- The webpage will then revert to your homepage where the new account will now be listed.

Sharedband Portal

Version 1.0.3 Logged in as [User Name] Logout

View Accounts

Account Test Company 1 (head office) successfully added

Account Name ↑	Lines	NOC	Site	Company			
[Redacted]	2	UK TH1	Telehouse North 1	[Redacted]	[Icon]	[Icon]	[Icon]
Test Company 1 (head office)	2	UK TH2	Telehouse North 2	TestCompany1	[Icon]	[Icon]	[Icon]
[Redacted]	2	UK TH1	Telehouse North 1	[Redacted]	[Icon]	[Icon]	[Icon]

Records 1 to 3 of 3 | Records per page 10

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NB: We advise that you do not create the account too far in advance of installation as you will be billed from the day that the account is created (**not** the day of installation).



Sharedband

Portal Training for Resellers

Thank you for viewing

If you have any questions please visit our knowledgebase at <http://support.sharedband.com/kb> or contact our support department by ticket or phone